

8th Grade Math Lab Syllabus
Academy for Business and Technology 2010
Mrs. Timbuc – Room 109
Office Hours: Before and After School, 12:05 – 1:00 pm
Ioana.Timbuc@webmail.leonagroup.com

Course Materials (bring to class everyday)

- Spiral notebook (I will have notebooks for \$0.50, which students may purchase at the beginning of each period).
- 2 pencils (I will have pencils for \$0.10)
- Folder

Procedures:

- 1) At the start of every class period, students must begin working on the bell work assignment which will be posted on the Promethean board. Students will receive about 5 – 10 minutes to complete the bell work assignment. It will generally be a review of a previous concept or a critical thinking question.
- 2) Bell work will be checked as a class to insure that students understand the concept. Students should be correcting their work (if incorrect).
- 3) Generally after the bell work, students will work on a grade level content expectation. Notes are not optional.
- 4) Finally, students will have time to practice the concept that was taught in class through class work or some other activity. This time should not be used for socializing.

Student Notebook: Students will be required to complete their bell work in their notebook at the start of every class period. Students will also take daily notes in their notebook. *Students will have notebook quizzes based on the bell work questions and/or notes.*

Show work: *1) Please write the problem. 2) Show all steps involved in solving the problem. I do give credit for work shown even if the final answer is incorrect. Skip a line between math problems.*

Calculator: Students need to show their work for each problem, therefore calculators (including phone calculators) will not to be used in class. I will inform the students when to bring calculators to class since they will be used for some harder concepts. Calculators will be taken away if the student has been warned but still decides to use a calculator (including phone calculators).

Late work: Late work will be accepted only during the chapter/unit that we are currently working on. Once a test is taken on a chapter/unit no late homework will be accepted.

Tests/Quizzes: Students should expect to take a quiz or test every week or two

weeks. On test or quiz days, students are expected to have something to work on silently by themselves should they finish early. Students who choose to talk or bother others during a test will lose points and disciplinary action may be taken.

CHEATING IS NOT ACCEPTED. Zeros will be given to all students participating in cheating or coping a homework assignment, quiz, test, or project.

Absences: Attendance is vital to the learning process; therefore the school's attendance policy will be strictly enforced. When a student is absent, it is their responsibility to make up all of the missing assignments. All absent work and daily assignments will be kept in a designated area of the room. Students are also required to copy any daily notes that they missed from a classmate.

Bathroom/Hallway Passes: Students that are late to class must have a pass to be admitted. Upon receipt of a valid pass, admission will be granted. Each student will receive 5 passes per quarter. The pass may be used to go to the bathroom or drinking fountain. Students are to use their 5 passes wisely because once they run out of passes they have no more until the next quarter. *Please contact me if your student has a bladder infection that would cause them to go more often.*

School/Classroom Policy: There is no food or drink, besides water, allowed in the class. No food or drinks may be passed out during class, except by me. Electronics are NOT permitted in the class. CELL PHONES and MUSIC DEVICES are prohibited in the classroom. Electronics should not be seen or heard. Action will be taken when an electronic violation occurs. Electronics will be turned in to Mr. Kirk.

Grading Policy:

I. Class work/Participation **(10 points – graded weekly)**

II. Notebook **(15 points – graded at end of every chapter)**

Bell work: Write out the date, daily objective, entire problem, show your work and check answers.

Daily notes: Must have completed examples, notes and practice problems. Class work from book (if any) must be included. Notes need to be neat and organized!

III. Homework **(5 points – graded when homework assigned)**

Students will be expected to complete homework or class work on a regular basis.

Homework Grading:

5 – All problems complete, all work done correctly and neat.

4 – All problems completed, most work done correctly.

3 – Most problems attempted, some given wrong answers or incomplete.

2 – Only half done, most work wrong or incomplete.

1 – Incomplete and incorrect work.

0 – No work.

IV. Quizzes/Test **(20 – 50 points)**

Disclaimer: Changes may be made as the semester progresses to fully accommodate the needs of the students or the requirements of the teacher.

Dear Parents/Guardians,

My name is Mrs. Timbuc and I will be your student's math teacher for the remainder of the school year. I can be contacted by phone at 313-382-3422 and/or e-mail Ioana.Timbuc@leonagroup.com I strongly believe in parent and teacher communication, therefore feel free to contact me in regards to my expectations of your student, procedures and policies. I believe in being fair and consistent in administering the expectations and rules of my classroom and those of the Academy of Business and Technology.

Please review this syllabus with your student, sign and return the bottom portion to school by Friday, September 9, 2011. If there is something that is unclear to you please feel free to contact me.

Sincerely,
Mrs. Timbuc

My signature indicates that I have read, understood, and accepted the expectations, procedures and policies of Mrs. Timbuc's mathematics class as outlined in the attached syllabus.

Student's signature

Date

As the parent/guardian of _____, I have fully understood the expectations of my student in math class. I will do everything possible to support my student in having a productive school year.

Parent/Guardian's signature

Date

Preferred method of contact: phone/e-mail